

School Safety Checklist

The **School Safety Checklist** is divided into specific sections allowing school administration to focus on designated areas to secure. Administrators/Superintendents should sit down with their leadership team and review the questions below to develop a security plan for their school system. WSA also offers a **SCHOOL SAFETY ENVIRONMENTAL ASSESSMENT** recommended by the Federal Commission on School Safety. To learn more about how WSA can assist you in becoming a safer school visit: www.well-beingsafetyassessments.com

School

- What training does staff undergo to help them recognize when a situation is escalating or dangerous? Would staff be prepared if faced with a dangerous situation with a student, parent or intruder?
- What defusing/de-escalation training programs does your teachers and educational staff receive? How often? Wellness Classes to assist students (Anger Management, Anti-bullying, Suicide Prevention, etc)?
- Are staff armed? What is their training to be armed? Have there been any issues with this means of safety? Is this something your school wants to do? What are the pros and cons of this type of security?
- What technologies do you have to improve school safety? Is this effective? What would work better or is this satisfactory?
- How many security cameras do you have and do you feel they are functioning to the best of their ability?
- Are your cameras accessible by local EMS agencies? Remember key administration may not be available to police in an emergency. Have a plan.
- Do you have Emergency Intruder Drills? How often? Are you keeping a report on what is done correctly and what needs improvement and then going back and reviewing the improvements or lack thereof?
- Is there a District Safety and Security Administrator to oversee security of school?

Students

- What student training does the school provide to improve school safety? See Something Say Something, Anonymous reporting system, Bullying Program, Open Door Policy, etc. (Anti-bullying Class, Anger Management Class, Suicide Prevention Class?) Are you aware WSA offers wellness classes through their Wellness Intervention Plan.
- Do Students attend a School Violence Prevention Training Program? WSA offers an amazing School Violence Prevention Training Program which includes a speaker who has survived school violence. This speaker accompanied with our all-day violence prevention training will take your school's safety to the next level.
- Are there anti-bullying, anti-racism, anti-discrimination... posters displayed on any walls and in hallways? Deterrence is the key to violence prevention.
- Is there a School Safety Club at the school? Fundraisers can raise funds to assist with safety technology, violence prevention training, and additional resource officers.
- Are all students and visitors channeled through a main entrance. Signage should be visible to alert students, parents and visitors this is the only entrance into the school. Entrance should be supervised by staff or RO at all times. All other doors should stay locked and open only to exit building in case of emergency. Ensure students do not prop open doors allowing entrance to anyone outside of school.
- Are there student programs such as DARE, SEE SOMETHING, SAY SOMETHING, TEEN DUI, OPERATION SAFE STOP...?

Community

- Do you have any volunteer programs where parents participate in for safety and security of students?
- Do parents participate in your monthly /quarterly safety meetings?
- Do you have a system in place notifying parents immediately when there are any issues of safety on campus?
- Does the school network with the police department or other EMS personnel? Do you provide lunch for police officers or have them come in to normalize their presence in anyway? Presentations...
- Do you have monthly or quarterly safety meetings where individuals from each of these EMS agencies discuss improving safety and security on school campuses?
- Does your School Security Officer attend specialized training for SROs? What training is this and how often is this done? Is the SRO providing training to school staff? The SRO will be your go-to person when violence strikes it is important your staff respect and know this person and know what to do.
- Do you have any community related projects set up (shelters) in case students have to be taken to a separate area and released to parents?